Central Indiana Regional Transportation Authority (CIRTA)

December 12, 2023, 9:00am

Made @ Plainfield

1610 Reeves Road

Plainfield, IN 46168

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| **Board Members Present:** | **Board Members Not Present** | **CIRTA Staff Present** |
| Don Adams | Jerry Bridges  | Christine Altman | Jennifer Gebhard |
| Larry Hesson | Greg Henneke  | Linda Sanders | Amanda Meyer  |
| Ron Deer Andrew Klineman | Nathan Messer | Cam StarnesAnn Sheidler | David Krieg Sarah Troutman |
| Destiny Wells |  |  |  |
| Robert Waggoner |  |  |  |
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The board meeting was called to order at 9:07 am by J. Bridges.

J. Bridges thanked Plainfield for hosting and talked about the Made @ Plainfield building. He then welcomed Destiny Wells, our new board member appointed by the Marion County Commissioners and asked her to introduce herself.

Destiny Wells is an attorney who lives downtown with her husband and children. She is originally from Martinsville.

After the rest of the introductions were made, and Happy Birthday was wished to Greg, Jerry asked the room to tell what they are thankful for this year.

J. Gebhard took roll call and ensured a quorum was present.

**Resolution #2023-12-12-01– Adoption of Consent Agenda**

*L. Hesson made a motion to accept the consent agenda items. N. Messer seconded. No opposition, the motion was carried.*

**Resolution #2023-12-12-02 – Resolution to Approve American Structurepoint Invoice**

*N. Messer made a motion to approve American Structurepoint invoice, A. Klineman seconded. Greg Henneke-abstain. No opposition, the motion was carried.*

**Resolution #2023-12-12-03 – Resolution to Approve the 2024 CIRTA Budget**

* 3% COLA for staff
* 8% increase for healthcare
* Reduce advertising budget from $300K to $100K next year due to transition to IMPO funding. Should bring budget back up in 2025.
* There was a short discussion on how the grants were listed on the spreadsheet.
* N. Messer suggested a bigger cost of living increase for staff. There was a discussion regarding what other public agencies are doing. It was voted to adjust the staff pay increase to 3 ½ %. *L. Hesson made a motion to approve the 3 ½% Cost of Living Adjustment, R. Deer seconded. No opposition, the motion was carried.*

*G. Henneke made a motion to approve the 2024 CIRTA budget, N. Messer seconded.*

*No opposition, the motion was carried.*

**Resolution #2023-12-12-04 – Resolution to Approve Extension of Contract with Legal Counsel**

* Yearly renewal.

*A. Klineman made a motion to approve the extension of the contract with legal counsel, D. Adams seconded. No opposition, the motion was carried.*

**Resolution #2023-12-12-05 – Resolution to Approve Extension of Media Contract**

* Yearly renewal.
* Reducing budget to $100K.
* Mostly cutting radio ads to cover the reduction.

*G. Henneke made a motion to approve the extension of the media contract; R. Waggoner seconded. No opposition, the motion was carried.*

**Resolution #2023-12-12-06 – Resolution to Approve Contract for Legislative Services**

* Rick Cockrum with Capitol Assets has merged with Patrick Tamm and the company is called Tamm Capital Group, LLC.
* 1 year contract.

*L. Hesson made a motion to approve the contract for legislative services, N. Messer seconded. No opposition, the motion was carried.*

**Legislative Update**

* The short session will be starting on January 8th and will not run past March 14th. It is a non-budget year.
* Senator Buchanan is leading the way for a change in statute to allow a voluntary expansion into EID’s. The legislative team will work to educate the Tax & Finance Committee on why this is necessary.
* Rick and Jennifer presented to the Marion County Commissioners at their last meeting about CIRTA.
* Abbi is working with the Governor’s office to help fill the vacant CIRTA board positions.
* Jennifer will be meeting with several mayors, representatives, and town managers in the CIRTA footprint to discuss CIRTA and its programs.
* There was a short discussion regarding the new 1 Mile Square tax for downtown Indianapolis.

**Commuter Connect Update**

* The Outreach team participated in over 12 employer events and 20 community events since the last board meeting.
* The Outreach team added 439 new commuters to the database.
* Amanda and Jennifer presented our program to Damar Services. Amanda also presented to the leadership at Horizon House, CareSource, and Sheltering Wings.
* CIRTA has 13 vanpools currently and is still awaiting the funding for the “First Month Free” pilot program.
* Amanda remains active in ACT (Association for Commuter Transportation) and was recently asked to assist the Midwest Chapter as the Communication Chair.
* There are currently 10,848 commuters in the Commuter Connect database with 439 new commuters since the last board meeting. 86% of commuters are active for matching. CIRTA’s goal is 65%.

**Mobility Manager Update**

* 2126 riders in Plainfield for October and November.
* 1137 riders in Whitestown for October and November.
* Zero fares for the Workforce Connectors will start January 2, 2024.
* The PMTF grant was approved.
* The FTA Drug & Alcohol Audit is wrapping up.
* David has been meeting with the County Connect Task Force for the One Click, One Call program.
* Jennifer, David, and Phillip have been working with TransPro on all three studies (Workforce Connector, Regional Dispatching, and CIRTA Strategic Plan).

**Executive Update**

* Jennifer has had interviews with Channel 6, WFYI, and the Lebanon Reporter for the zero fares promotion thanks to Jen Thomas with JTPR. It has been amazing having her back.
* There will be a second media round after the holiday season.
* The Outreach Team has been connecting with staffing agencies and community partners to distribute information on the zero-fare promotion.
* My Freedom Program opened in October to all the CIRTA footprint for in county (excludes Marion Co.) and cross – county trips. CICOA receives 10 calls a day and has received 48 applications so far.
* Jennifer recently received a letter stating that the Triennial Review corrective items have been fulfilled. These corrective items were sent one year ago.
* CIRTA board meetings will continue to be held on Tuesdays at 9am in 2024.
* CIRTA has reviewed the deliverables from the Workforce Connector Study to transition the Workforce Connector fixed routes to a demand response service. The transition will take one year to complete.
* CIRTA Board has three open positions- Delaware county and two Governer’s appointees. As we work to fill these positions, Jen asks the Board to think about who your replacement might be if you were to leave. It is helpful to have a name to recommend.
* Interim CEO for IndyGo is Jennfer Pyrz. Jennifer has met with her.
* CIRTA has secured CMAQ funding through 2026. The 2027 application has been submitted. CIRTA is looking into additional funding opportunities.

**Adjournment**

*The motion was made to adjourn the meeting by L. Hesson and seconded by N. Messer at 10:53 am.*

*All in attendance agreed.*