



Central Indiana Regional Transportation Authority (CIRTA)
August 28, 2018, 9:00 AM – 11:00 AM
MIBOR REALTOR® ASSOCIATION
1912 N. Meridian Street
Indianapolis, IN 46202

Board Members Present:

Don Adams
Christine Altman
Jerry Bridges
Calvin Cargile
Andy Cook
Bill Ehret
Larry Hesson
Mark Richards

Linda Sanders
Cassie Stockamp

Board Members Absent:

Tim Haak
Andrew Klineman
Joe McGuinness
Marta Moody

Cam Starnes
Dan Woo

CIRTA Staff Present:

Andrew McGee
Lisa Bailey
Philip Roth
Jeff Seidenstein
Renee Walker

The meeting was called to order by C. Stockamp at 9:04 with a quorum.

Introductions

Introductions were made by the Board members, CIRTA/Commuter Connect staff and the public.

Consideration of Resolution #2018-08-01- Adoption of consent agenda

Consent Agenda Items presented for consideration:

- Memorandum of Regular Board Meeting of June 26, 2018
- AP Voucher Register
- Financial Report
- Grants Docket #2018-July 31, 2018
- Commuter Connect Updates
- Mobility Management Updates

A. McGee noted that there was one minor change to the AP Voucher Register, after the Board Packet was distributed.

M. Richards made a motion to accept the consent agenda items, J. Bridges seconded. The motion was unanimously approved.

Partner Updates

- Indianapolis Cultural Trail/Pacers Bikeshare—K. Haley
K. Haley gave an overview of the Cultural Trail and Bikeshare program, including an expansion of the Bikeshare that is currently underway, using a Congestion Mitigation and Air Quality (CMAQ) grant from the Indianapolis MPO.

CIRTA Updates

2019 Budget Discussion—A. McGee and J. Seidenstein

- A first draft summary of the proposed 2019 budget was distributed. A. McGee gave an overview of the proposed budget, as well as thanked the City of Westfield for its contribution to partially offset Hamilton County’s portion. Currently the budget is showing a deficit for 2019. J. Seidenstein reminded the board that

the budget is still a work in progress, and CIRTA asked for a 5% increase in 2019 partner contributions from most partners. Funding from Marion County and Hamilton County is uncertain at this time, and was therefore omitted from the draft budget. Additionally, funding for a full-time Executive Director was included in the budget and an increase in the office lease. C. Altman suggested that the budget be split into CIRTA operations and grant funded operations. J. Seidenstein will continue to work on the budget, and will present it again at the October board meeting.

Interim Executive Director Updates and Report of Purchases by ED – A. McGee

- The Whitestown Connector will continue to run through 2019. The Town of Whitestown Redevelopment Commission and the Amazon IND1 plant have both committed funding through 2019. For continuation of services past 2019, the Town of Whitestown will begin discussing and pursuit an EID for the Whitestown Connector.
- A Carmel Connector study has been approved for funding by the Indianapolis MPO, with local match from the City of Carmel. The study should get underway in 2019.
- Commuter Connect currently has 28 vanpools, the highest number of vanpools that CIRTA has ever had at one time.
- The FTA Triennial Review Draft Report showed only four (4) minor deficiencies. Approval items in the meeting would rectify three (3) of the deficiencies, and the last item is dependent on a change by the MPO.
- The State Board of Accounts Audit will be discussed in October.
- CIRTA's office move is still progressing; staff is still looking for a space that fits us well.
- This Friday evening is the Indianapolis Indians Game that is sponsored by Commuter Connect. Cassie will throw out the first pitch.
- Car Free Day Indy is September 21st. CIRTA staff will be present in the Cummins Courtyard in the morning and on the circle in the afternoon. And all area residents can take the pledge to go car free or car-lite on the microsite, www.carfreedayindy.com, and will be entered to win prizes donated by sponsor companies.

Plainfield Bus Shelters & Urban/Rural Funding update – P. Roth

- The Town of Plainfield has requested that we manage \$60,000 from a CMAQ grant, which might be combined with \$30,000 of EID money for a total project of \$90,000. The money will be used for putting in 3 shelters for connector stops (at locations yet TBD). This would be the first type of construction grant that CIRTA has done. Locations will be determined through ridership volume at each stop. Philip will give additional information at the next board meeting.
- An INDOT policy change in the rural transit funding program will result in substantially less funding flowing to many of CIRTA's suburban County Connect partners. A discussion of the anticipated impacts of the proposal ensued. Philip will coordinate a response with IndyGo and the Indianapolis MPO, and update the Board as necessary at future meetings.

Legislative Update – R. Cockrum

- R. Cockrum stated that now may be a good time for CIRTA to step in and help with the Plainfield shelters project.
- R. Cockrum shared that things are fairly quiet right now, as committees are working on small things.
- R. Cockrum stated that he is working on the Urban/Rural funding issue right now, and that he is hopeful for a pullback from INDOT. He stated that he would collaborate with staff on a strategy to be presented at the Board's next regular meeting.

Public Relations Update – J. Thomas

- J. Thomas informed the Board that she is working on awareness of Car Free Day Indy Program, and getting people to try going car free or car-lite. She is also working with companies to get them on board for advertising and promoting within their companies.

CIRTA Regional Transit Assessment Report—R. Gifford

- R. Gifford discussed the project he has been working on concerning "How we can move regional transit forward". He has been interviewing various stakeholders, which he is continuing to do. The full report will be available by the end of September. Some of the findings thus far include the following:

- Stakeholders aren't sure what CIRTAs does, or the value that CIRTAs brings. Stakeholders that have worked on specific projects with CIRTAs, have a better idea and see the value; but others who have not worked with CIRTAs on specific projects do not.
- There is little interest in implementation of a new regional transit tax.
- People acknowledge the need for management of regional transit.
- There is little interest in having CIRTAs manage local systems.
- CIRTAs needs to work on definitively demonstrating the value it brings to all its partners.

New Business

Resolution #2018-08-03 – Resolution to approve Policies and Procedure Manual

Resolution #2018-08-04 – Resolution to approve Procurement Policy Manual

Resolution #2018-08-06 – Resolution to amend contract with RDG Strategies LLC

- *C. Altman requested if approval of these three resolutions could be combined into one motion. Anne Poindexter approved the combining of these three resolutions. C. Altman made a motion to approve all three resolutions, A. Cook seconded. The motions were unanimously approved.*

Resolution #2018-08-02 – Resolution to approve Altman, Poindexter, & Wyatt Invoice

- *M. Richards made a motion to approve, J. Bridges seconded. The motion was approved with 9 votes for and 1 vote to abstain (C. Altman)*

Resolution #2018-08-05 – Resolution to amend 2018 Salary Schedule-New Position of Travel Demand Planner

- There was considerable discussion among the board regarding this item.
- *C. Altman made a motion to start discussion and approve, B. Ehret seconded. Following discussion, the motion was approved with 8 votes for and 2 votes against (A. Cook and L. Sanders).*

Adjournment

The meeting adjourned at 11:09 AM by consent. The next CIRTAs Board Meeting is scheduled for October 23, 2018 at MIBOR.