



Central Indiana Regional Transportation Authority (CIRTA)
June 26, 2018, 9:00 AM – 11:00 AM
MIBOR REALTOR® ASSOCIATION
1912 N. Meridian Street
Indianapolis, IN 46202

Board Members Present:

Don Adams
Christine Altman
Jerry Bridges
Calvin Cargile
Bill Ehret
Tim Haak
Larry Hesson
Andrew Klineman
Marta Moody

Mark Richards
Linda Sanders
Cam Starnes
Cassie Stockamp

Board Members Absent:

Andy Cook
Joe McGuinness
Dan Woo

CIRTA Staff Present:

Lori Kaplan
Lisa Bailey
Annie Dixon
Jennifer Gebhard
Andrew McGee
Philip Roth
Jeff Seidenstein
Renee Walker
Heather White

The meeting was called to order by C. Stockamp at 9:06 with a quorum.

Introductions

Introductions were made by the Board members, CIRTA/Commuter Connect staff and the public.

Consideration of Resolution #2018-06-01- Adoption of consent agenda

Consent Agenda Items presented for consideration:

- Memorandum of Regular Board Meeting of April 24, 2018
- AP Voucher Register
- Financial Report
- Grants Docket #2018-May 31, 2018
- Commuter Connect Updates
- Mobility Management Updates

J. Bridges made a motion to accept the consent agenda items, M. Richards seconded. The motion was unanimously approved.

CIRTA Updates

2019 Budget Discussion—L. Kaplan and J. Seidenstein

- A first draft summary of the proposed 2019 budget was distributed. L. Kaplan gave an overview of the assumptions that were used in developing the proposed budget. J. Seidenstein reported that the grant for the Whitestown Connector runs out next year, and that the Town of Whitestown was developing a plan for continuing to fund the service. CIRTA will ask for a 5% increase in Partner Contributions. Funding from Marion County and Hamilton County is uncertain at this time. C. Altman suggested that letters be sent to the mayors for funding. Another draft of the 2019 budget will be presented to the Executive/Finance Committee in July, and then again at the August board meeting for final adoption. Not related to the 2019 budget, J. Seidenstein informed the board that field examiners from the State Board of Accounts are currently auditing CIRTA’s records for 2016/2017.

Executive Director Updates – L. Kaplan

- CIRTAs received written notice from IndyGo that CIRTAs lease at the Transit Center, which expires in December of this year, will not be renewed, as IndyGo will need to use the space for their increasing staff size. Staff is currently looking into other office space. An increase in the monthly lease fee is anticipated and is being built into the 2019 budget.
- Assistant Director Andrew McGee has agreed to be Interim Director for CIRTAs upon Director Lori Kaplan’s retirement in July.
- KSM Consulting LLC will be taking over the handling of CIRTAs finances upon Jeff Seidenstein’s departure in July. Melissa Henderson and Marca Shaw are currently being trained in the CIRTAs financial operations. L. Kaplan signed this contract for \$30,000.00.
- The first FTA Triennial Review Site Visit is set to take place on July 11th and 12th at the CIRTAs office.
- Calvin Cargile has been reappointed to serve on the CIRTAs Board. Larry Hesson and Jerry Bridges have both received re-appointment letters. Dan Woo is also up for reappointment.

Legislative Update – R. Cockrum

- R. Cockrum stated that Summer Study Committees are picking up; transportation is a high priority item, as the session coming up is a budget session. There have been dramatic changes in leadership.
- R. Cockrum also stated that the EID changes have made it harder for EID’s to start, however with our efforts it remained as an option that entities can still implement.
- R. Cockrum reminded the Board that PMTF will be discussed again in the upcoming budget session. C. Altman asked if there would be an opportunity with the new internet sales tax, if that could be an opportunity to connect public transportation funding back to a portion of sales tax. R. Cockrum answered yes, and that it will be looked into, but other entities will also be looking to that new source of revenue

Public Relations Update – J. Thomas

- J. Thomas informed the Board that she is working on more opportunities to showcase what CIRTAs is doing, and CIRTAs expertise.

CIRTAs Regional Transit Assessment Report—R. Gifford

- R. Gifford discussed the project he has been working concerning “How we can move regional transit forward”. He has been interviewing various stakeholders, which he is continuing to do. The full report will be available at a later time. Anyone with suggestions or recommendations please reach out to him. Philip Roth is the project manager working on this with Ron Gifford.

Partner Updates

- Inclusive Growth Report – M. Fisher
M. Fisher gave a presentation, regarding economic conditions in Central Indiana and the need for inclusive growth in multiple facets for the region to continue to thrive.
- IndyGo Updates—L. Day
L. Day shared that the Red Line construction project has begun, additional information may be found at indygoed.com L. Day also stated that the On Ramp Grant was awarded to IndyGo for technical assistance toward the Personal Mobility App development. IndyGo is currently working with IPS to see how they can help with transportation. Beginning in July, fresh produce will be available for purchase at the transit center 4 days a week during certain hours as a pilot project.

New Business

Resolution #2018-06-02 – Resolution to approve Altman, Poindexter, & Wyatt Invoice

- L. Kaplan reminded the Board that this invoice is being pulled from the AP voucher on the consent agenda each month going forward since one board member, Christine Altman, is required to abstain from voting to approve this invoice due to a conflict of interest. *B. Ehret made a motion to approve, L. Sanders seconded. The motion was approved with 12 votes for and 1 vote to abstain (C. Altman)*

Resolution #2018-06-03 – Resolution to approve contract with GoExpress Travel for North Plainfield Connector Service; and Resolution #2018-06-04- Resolution to approve contract with Miller Transportation

for Whitestown Connector Service **C. Altman requested if approval of these two resolutions could be combined into one motion. Anne Poindexter approved the combining of these two resolutions.

- C. Altman made a motion to approve both resolutions, M. Richards seconded. The motions were unanimously approved.

Resolution #2018-06-05 – Resolution to ratify contract with RDG Strategies LLC for CIRTA consulting services

- C. Altman made a motion to approve, B. Ehret seconded. The motion was unanimously approved.

Resolution #2018-06-06 – Resolution to approve contract with Baker, Donelson, Bearman, Caldwell & Berkowitz, PC for CIRTA federal representation

- J. Bridges made a motion to approve, L. Sanders seconded. The motion was unanimously approved.

Resolution #2018-06-07 – Resolution to ratify contract with KSM Consulting LLC for CIRTA financial consulting services

- C. Altman made a motion to approve, L. Hesson seconded. The motion was approved with 12 votes for and 1 vote to abstain (T. Haak)

Resolution #2018-06-08 – Resolution for Letter of Support to FTA for IndyGo Blue Line

- C. Altman made a motion to approve M. Moody seconded. The motion was unanimously approved.

Resolution #2018-06-09 – Resolution to appoint CIRTA IRTC Policy and Technical Committee Representatives

- L. Sanders made a motion to approve, M. Moody seconded. The motion was unanimously approved.

Resolution #2018-06-10 – Resolution extend CICOA-administered transportation voucher program

- C. Altman made a motion to approve, J. Bridges seconded. The motion was unanimously approved.

Resolution #2018-06-11 – Resolution approve contract with Enterprise Rideshare for Commuter Connect vanpool services

- L. Hesson made a motion to approve, J. Bridges seconded. The motion was unanimously approved.

Adjournment

The next CIRTA Board Meeting is scheduled for August 28, 2018 at MIBOR.

At 11:25 a.m. M. Richards made a motion to adjourn, D. Adams seconded. The motion was unanimously approved.