



Memorandum of Meeting
Central Indiana Regional Transportation Authority (CIRTA)
August 25, 2015
320 N. Meridian St., Indianapolis – Room 911

Board Members Present:

Don Adams
Christine Altman
Jerry Bridges
Calvin Cargile
Andy Cook
Bill Ehret
Larry Hesson
Joe McGuinness
Marta Moody
Mark Richards

Cassie Stockamp

Board Members Absent:

Michael Biberstine
Michael Colby
Dax Norton
Linda Sanders
Larry Tunget
Dan Woo

CIRTA Staff Present:

Andrew Jackson
Lori Kaplan
Andrew McGee
Philip Roth
Jeff Seidenstein
Renee Walker
Heather White

A quorum was recognized and the meeting was called to order by C. Stockamp at 9:06 a. m.

Introductions

Introductions were made by the Board members, CIRTA/Commuter Connect staff and the public.

Consideration of Memorandum of Meeting 6/23/2015

The minutes of the June 23, 2015 meeting of the CIRTA board were presented for consideration. *B. Ehret moved to accept the minutes, D. Adams seconded. The motion was approved unanimously.*

Consideration of Financials

AP Voucher Register – Resolution #2015021

- A. Jackson presented the AP Voucher Register. L. Kaplan added that the AP voucher had more expenses than normal due to no board meeting in July.
- *C. Altman moved to accept Resolution #2015016 approving the AP Voucher Register as presented, J. Bridges seconded. The motion was unanimously approved.*

Grants Docket #150823

- A. Jackson explained that the grants have expiration dates listed, but the funds can still be used a specific amount of time beyond the expiration date. A. Jackson went into further detail regarding each grant.

Financial Report

- Statement of Revenues and Expenses
 - A. Jackson presented the statement of Revenues and Expenses, and pointed out the excess funds for CIRTA. C. Altman asked if the CIRTA funds can be used as match dollars for potential grants. A. Jackson stated that they could be, and that J. Seidenstein would be able to look into that further.
- 2016 CIRTA Budget Draft
 - L. Kaplan stated that there have been meetings with the City of Indianapolis regarding their CIRTA partner contribution for 2016. L. Kaplan then introduced J. Seidenstein to present the 2016 CIRTA Budget Draft.

- J. Seidenstein presented the 2016 Revenue Budget Draft and noted that Marion County's contribution is included at this time.
- J. Seidenstein presented the 2016 Budget Draft. He noted that there were no new positions included in the budget, a 10% increase in healthcare and a 2% pay increase for staff. C. Altman asked for a salary review, as a 2% increase may not be in line with the market.

Partner Report

- The Red Line Update from IndyGo was moved up on the agenda to provide the status before Resolution #2015022
- Before the Red Line Update began, discussion began regarding the potential 2016 transit referendum. C. Altman asked CIRTA counsel to research who determines if the referendum goes on the ballot at the county level and who determines the rate.
- Justin Stuehrenberg, IndyGo, gave a presentation and update on the Red Line.

New Business

Resolution #2015022 – Red Line Small Starts Support

- L. Kaplan presented the resolution and the letter of support for the Red Line Small Starts Application.
- *J. Bridges moved to accept Resolution #2015022 as presented, seconded by L. Hesson. The motion was unanimously approved.*

Resolution #2015023 – Ratification of Jeff Seidenstein's Contract for Financial Services

- L. Kaplan stated that an RFP was posted for financial services since A. Jackson has needed to provide more time to IndyGo and will be available less for CIRTA. L. Kaplan explained that J. Seidenstein's contract is similar to the contract with A. Jackson. She noted one small difference that in this contract, J. Seidenstein will provide 30 hours a week.
- *C. Altman moved to accept Resolution #2015023 as presented, seconded by J. Bridges. The motion was unanimously approved.*

Partner Reports (cont.)

- Janet Powell gave an update on transportation policy on the federal level.
 - C. Altman asked if J. Powell could provide a summary report of the items she discussed, so that it could be emailed to the CIRTA Board

Reports

Interim Executive Director and Commuter Connect Report – L. Kaplan

- L. Kaplan reported that she is continuing to set up meetings with county and local elected officials to provide an update on CIRTA activities.
- L. Kaplan stated that CIRTA has begun looking at new office space. L. Kaplan noted that B. Ehret and his staff are assisting with this task.

Mobility Manager Report – P. Roth

- P. Roth reported that the Whitestown Connector and North Plainfield Connector are now operational. He noted that after evaluation, the Whitestown Connector hours will be modified to include service on Saturday and service 1 hour earlier and later for Monday through Friday service.
- P. Roth presented a proposal to continue the Plainfield Connector service through the end of 2016, by using funds from a variety of sources.
- Discussion then continued among the Board regarding finding an option to continue funding beyond 2016. In these discussions, the Board emphasized the need to transition to a sustainable local funding source, and that all future service proposals that the Board might entertain in the future will need to include a sustainable model for funding the period following CIRTA's provision of financial assistance.
- *Resolution # 2015024 - B. Ehret made a motion to continue the Plainfield Connector, subject to sufficient funding, through calendar year 2016 in order to allow the Town of Plainfield and allied local stakeholders to identify funding sources to continue the service in 2017 and beyond. The motion was seconded by L. Hesson. The motion was unanimously approved.*

Legislative Report – R. Cockrum

- R. Cockrum gave a legislative update. He has been attending the meetings with L. Kaplan and the City of Indianapolis regarding their CIRTAs contribution.

Public Relations Report – J. Thomas

- J. Thomas gave a very brief PR update due to the board meeting running over time.

Adjournment

At 11:09 a.m., D. Adams moved to adjourn the meeting, J. Bridges seconded the motion. The motion was unanimously approved.

Board Secretary

Date
