

Memorandum of Meeting
Central Indiana Regional Transportation Authority (CIRTA)
December 16, 2014
Athenaeum, Indianapolis, IN

Members Present:

Christine Altman
Larry Tunget
Cassie Stockamp
Larry Hesson
Don Adams
Bill Kirchoff
Jerry Bridges
Michael Colby
Ron Deer

Members Absent:

Dax Norton
Marta Moody
Linda Sanders
Dan Woo
Calvin Cargile

Staff Present

Andrew Gast-Bray
Dora Fields
Patricia Castaneda
Lori Kaplan

C. Altman brought the meeting to order at 2:10 p.m.

Andrew Gast-Bray made a statement of resignation.

C. Altman started discussion with 5307 funding. L. Kaplan explained 5307 funding and split letter with IndyGo.

M. Colby requested an exit strategy for A. Gast-Bray. L. Hesson seconded the motion. The motion was accepted unanimously.

2015 Budget discussion occurred. Suggestions of moving to IndyGo to cover budget deficit, reduce costs of office lease, parking with discussions of concern and non-concerns of moving to IndyGo, discussion of in-kind contributions and understanding where they come from, discussion of county contributions and paying full amounts, discussion of not renewing memberships such as APTA and ITA, discussion of grant allocations, time sheets, and different ways of budgeting. The budget was determined not to be passed. A finance committee was established consisting of B. Kirchoff, C. Stockamp, and C. Altman. Budget meeting to occur 12/29/2015 from 4-6 p.m. at the CIRTA offices.

Jerry Bridges made motion to move to IndyGo upon determination of acceptability of available space and IndyGo board approval. Mike Colby seconded the motion. The motion was accepted unanimously.

IRTC appointments were discussed. J. Bridges made a motion that P. Castaneda be the policy meeting appointment with L. Kaplan as her proxy and that L. Kaplan be the technical meeting appointment with P. Castaneda as her proxy. Don Adams seconded the motion. The motion was approved unanimously.

Discussion occurred for Capitol Assets and JTPR, Inc. to do public outreach. Managerial duties document was presented. R. Deer addressed concerns of staff reporting without an active executive director. C. Stockamp assured that staff has been operating quite some time on their own sufficiently. M. Colby suggested defining responsibilities and expectations of staff and any assumed responsibilities from the executive director position. B. Kirchoff suggested that staff needs to be comfortable. J. Bridges suggested retreat for board annually. C. Stockamp suggested staff needs regular contact with executive committee. It was suggested to go back to bi-weekly executive board conference calls. It was noted that at the next board meeting that C. Altman will step down as president and C. Stockamp will move to president provided vote.

J. Bridges made motion to adjourn the meeting. C. Altman seconded the motion. The motion was approved unanimously.

Respectfully submitted,

Board Secretary
Central Indiana Regional Transportation Authority

Date of approval