

Minutes
Central Indiana Regional Transportation Authority (CIRTA)
August 27, 2014
320 N. Meridian St., Indianapolis – Room 911

Members Present:

Christine Altman
Andrew Gast-Bray
Mark Fisher
Jerry Bridges
Cassie Stockamp
Marta Moody
Michael Colby
Don Adams
Ron Deer

Calvin Cargile

Members Absent:

Dax Norton
Dan Woo
Linda Sanders
Larry Tungent
Tim Cox
Bill Kirchoff
Larry Hesson

Staff Present:

Dora Fields
Renee Walker
Lori Kaplan
Patricia Castañeda
Philip Cleveland

A quorum was recognized and the meeting was called to order by C. Altman at 9:10 am. Introductions were made by those in attendance.

The minutes of the June 25, 2014 meeting of the CIRTA board were presented for consideration. C. Stockamp *moved to accept the minutes, M. Moody seconded. The motion was approved unanimously.*

The minutes of the June 25, 2014 meeting of the Executive session of the CIRTA board were presented for consideration. C. Stockamp *moved to accept the minutes, M. Moody seconded. The motion was approved unanimously.*

Tim Cox, advised that he had accepted a ~~full time~~ management position with Indy Go and therefore can no longer represent the transportation labor union on the CIRTA board. He resigned from the CIRTA board, effective immediately. Calvin Cargile was introduced as the representative for Local Union 1070.

D. Fields advised that G. Holmes resigned from the CIRTA board due to relocation to Arizona. M. Fisher is to be looking into G. Holmes' replacement.

A consideration of Financials was given by D. Fields. Claims Docket #140827 was presented showing claims paid. C. Altman asked if we are able to cover sponsorships. D. Fields advised we are through Commuter Connect funding. J. Bridges *motioned to accept Claims Docket #140827. D. Adams seconded. The motion was unanimously accepted.* Grants Docket #140827 was reviewed. The Commuter Connect grant is a 100% fully funded grant, JARC grant for Carmel Connectors ends at the end of September 2014, and the Plainfield Connector grant is good through September 2015. After 2015, Go Express wants to continue service and if needed may be able to continue without subsidy. P. Castaneda, mobility manager for CIRTA, is in discussion with Go Express regarding keeping service after the grant ends.

Under Old business, C. Altman asked where we are with the PMTF application. D. Fields advised that no applications will be accepted under "new starts" per changes in the INDOT policy manual. C. Altman advised that we need to send cover letter of protest with our application because this is state funding. Everything that is submitted needs to be in writing. M. Moody *made the motion that staff should proceed with this application. J. Bridges seconded. The motion was unanimously approved.*

Under New Business, Philip Cleveland was introduced as the new Customer Service Representative/Office Assistant for Commuter Connect. Andrew Gast –Bray was introduced as the new Executive Director for CIRTA. L. Kaplan advised that the Vanpool Manager position has been filled; Heather White will join Commuter Connect on September 2, 2014. Andrew McGee will be returning to Commuter Connect as an Outreach Representative.

Designation of Signature of Authority for TEAM and check authority was requested for A. Gast-Bray. *J. Bridges made the motion to give Signature Authority. C. Stockamp seconded the motion. The motion was unanimously approved.*

The MPO allows CIRTAs a seat at the IRTC meetings; A. Gast-Bray will need appointment letter and L. Kaplan will continue to serve as a Proxy. *The motion was made by M. Fisher to appoint, J. Bridges seconded. The motion was unanimously approved.*

The lease on the Copier in the CIRTAs/Commuter Connect office was discussed. Currently, D. Fields thinks that the fees and charges in the current contract are costly. There are other companies that are willing to buy out the current contract. It was advised that prior to signing any new contract, D. Fields should look for any hidden provisions. Counsel must review any new lease. *J. Bridges made the motion to proceed, subject to review from Counsel. This was seconded by D. Adams. The motion was approved unanimously.*

Commuter Connect Report was given by L. Kaplan. During the month of October, the Commuter Connect Challenge will be held.

Mobility Manager, report was given by P. Castaneda.

The Express Buses continue to operate at a loss to Miller Transportation. Miller has agreed to continue to operate the buses at a reduced level of service until the end of the year, with additional funding to make up shortfalls. The Town of Fishers has agreed to fund the Express Bus from Fishers through December 2014 in the amount of \$22,500. The City of Carmel council will discuss funding for the Carmel Express Bus at its meeting on September 15.

The Carmel and West Carmel Connectors are funded with JARC funding through October 2014; IndyGo has advised that the funding to CIRTAs will end on September 30, 2014. Several Employers on the Carmel Connector route are great partners (i.e. GEICO) and may want to contribute to keep this service operational. This option is being pursued.

The ridership on the Plainfield Connector continues to increase. The funding for this route ends in 2015; however a plan is being put in place to meet with the Town of Plainfield and Go Express regarding the future of this route.

Ms. Cheryl McKinney, a Carmel Express Bus rider, was acknowledged by the board and made a presentation advocating for the Carmel Bus service. Ms. McKinney explained how the new service hours will create a hardship for people who are not able to ride the 7:10am bus. Her contention is that it is too early and inconvenient. Ms. McKinney made herself available to continue the conversation to make sure the service continues and is successful.

The meeting was adjourned.

The next Board meeting is scheduled for September 17, 2014.