

Memorandum of Meeting
Central Indiana Regional Transportation Authority (CIRTA)
June 25, 2014
320 N. Meridian St., Indianapolis – Room 911

Members Present:

Mark Fisher
Larry Tunget
Jerry Bridges
Cassie Stockamp
Tim Cox
Christine Altman
Larry Hesson

Bill Kirchoff
Gil Holmes
Marta Moody
Michael Colby

Members Absent:

Dax Norton
Dan Woo
Linda Sanders

Ron Deer

Staff Present:

Dora Fields
Renee Walker
Lori Kaplan
Patricia Castañeda

A quorum was recognized and the meeting was called to order by C. Altman. Introductions were made by those in attendance.

The minutes of the April 23, 2014 meeting of the CIRTA board were presented for consideration. *C. Altman moved to accept the minutes, L. Hesson seconded. The motion was approved unanimously.*

A consideration of Financials was given by D. Fields. Claims Docket #140625 was presented showing claims paid. A discussion was had in regards to the contract with Capitol Assets, who provides Legislative services to CIRTA/Commuter Connect D. Fields stated that the duration for the contract is one year and is \$3,000 per month. *C. Stockamp motioned to accept Claims Docket #140625. J. Bridges seconded. The motion was unanimously accepted.*

Under old business, regarding the Executive Director position, C. Altman advised that there had been a discussion on whether or not this position would be full or part time. The Executive Committee recommended that the Executive Director should be part time until more funding is available. *M. Fisher made the motion to move forward with the current candidate. G. Holmes seconded. The motion was unanimously approved.* In an effort to get additional funding, an application for PMTF (Public Mass Transit Fund) should be submitted. *M. Moody made the motion that staff should proceed with this application. J. Bridges seconded. The motion was unanimously approved.*

Under new business the County Connect website that had been on hold for one year, now has the monies to proceed. The contract is for \$10,000 and we are in compliance with the guidelines of the grant. B. Kirchoff stated that the 2015 Budget was being reviewed by himself and D. Fields. At this time there is nothing to present to the Board but this information will be available at the next Board meeting. D. Fields advised that the CMAQ grant application is due July 3, 2014 and asked for permission from the board to allow B. Kirchoff to sign the grant application. M. Colby made the motion to authorize B. Kirchoff to sign the grant applications. G. Holmes seconded. The motion was unanimously approved.

The meeting was adjourned.

The next Board meeting is scheduled for August 27, 2014