

Memorandum of Meeting
Central Indiana Regional Transportation Authority (CIRTA)
April 9, 2014
320 N. Meridian St., Indianapolis – Room 911

Members Present:

Mark Fisher
Jerry Bridges
Michael Colby
Marta Moody
Cassie Stockamp
Bill Kirchoff
Tim Cox
Christine Altman
Don Adams

Larry Hesson
Linda Sanders
Ron Deer

Members Absent:

Gil Holmes
Larry Tunget
Dan Woo
Dax Norton

Staff Present:

Jeff Jackson
Dora Fields
Renee Walker
Lori Kaplan
Patricia Castañeda
Jen Gebhard

A quorum was recognized and the meeting was called to order by C. Altman at 11:00 am.

The minutes of the January 22, 2014 and March 12, 2014 meetings of the CIRTA board were presented for consideration. C. Altman [HMI] moved to accept the minutes, L. Hesson seconded. The motion was unanimously accepted.

Under old business, regarding the Grant Reimbursement Docket #140409, D. Fields advised that there were no immediate changes in the grant reimbursement docket. Claims Docket #140409 B. Kirchoff moved to accept the claims docket, J. Bridges seconded it. The motion was unanimously approved.

Under new business, the Campell, Kyle, Proffitt, LLP, contract was discussed and the agreement will remain the same as it had in prior years. J. Bridges made a motion to approve, L. Sanders seconded. The motion was unanimously approved.

Discussion was had regarding how to move forward regarding leadership of CIRTA following the resignation of J. Jackson. Bill Kirchoff indicated that he was willing to assume the responsibilities of Interim Executive Director, and could be available under the same terms as his previous employment with CIRTA, if necessary. L. Hesson made the motion to approve B. Kirchoff as the Interim Executive Director. This was seconded by M. Colby. The motion was unanimously approved.

Discussion was had regarding the process of hiring a new Executive Director for CIRTA. It was agreed that the position would be posted for one month. B. Kirchoff will review all applications and narrow down the pool for review by the Board Search Committee, which will be comprised of B. Kirchoff, C. Stockamp, D. Adams, J. Bridges and L. Hesson. The finalists selected by the Search Committee will be interviewed by the entire board.

A motion was made by M. Fisher to acknowledge J. Jackson's letter of resignation and accept his offer to expedite his departure date prior to May 1 so that ~~that~~ April 9, 2014 be his last day with C. Altman coordinating J. Jackson's final transition. L. Hesson seconded. The motion was unanimously accepted.

L. Hesson made motion for meeting to be adjourned. D. Adams seconded.

The next Board meeting is scheduled for April 23, 2014 at 9:00 AM.