

Minutes  
Central Indiana Regional Transportation Authority (CIRTA)  
August 29, 2013  
320 N. Meridian St., Indianapolis – Room 911

**Members Present:**

Chuck Fewell  
Larry Hesson  
Larry Tunget  
Jerry Bridges  
Michael Colby  
Gil Holmes  
Ron Deer  
Mark Fisher  
Linda Sanders

Cassie Stockcamp

Bill Kirchoff  
Tim Cox  
Sue Ritz

**Members Absent:**

Christine Altman  
Bob Sterrett  
Don Adams  
Marta Moody

**Staff Present:**

Christy Campoll  
Dora Fields  
Andrew McGee  
Renee Walker  
Lori Kaplan  
Patricia Castañeda  
Jennifer Gebhard

A quorum was recognized and the meeting was called to order by C. Fewell at 9:05 AM. The members of the board introduced themselves to the public that was present.

The minutes of the June 26, 2013 and July 24, 2013 meetings of the CIRTA board were presented for consideration by J. Bridges. *S. Ritz moved to accept the minutes, J. Bridges seconded. The motion was approved unanimously.*

C. Fewell asked for a motion to affirm the employment of Bill Kirchoff as Interim Executive Director. *J. Bridges moved to affirm the employment of Bill Kirchoff as Interim Executive Director, Larry Hesson seconded. The motion was approved unanimously.*

A Statement of Revenues and Expenditures for January 1, 2013 through July 31, 2013 was presented by D. Fields, who noted that budget tracking information will be included in future statements. D. Fields also presented Grant Reimbursement Docket #130828 and Claims Docket #120828. *L. Sanders moved to accept the Statement of Revenues and Expenditures for January 1, 2013 through July 31, 2013 and Grant Reimbursement Docket #130828, and to approve Claims Docket #120828 for payment. J. Bridges seconded. The motion was approved unanimously.* C. Stockcamp asked why CIRTA uses Yellow Pages for advertising. A. McGee responded that some individuals are more likely to use the Yellow Pages to find information about transportation than the internet.

D. Fields stated that she has circulated the draft procurement manual to the individuals that expressed interest in reviewing the draft, with only one person responding to the draft with comments. D. Fields will target the September board meeting for a presentation of the final draft procurement manual.

Under Old Business, Jeremy Moore with the Indianapolis Metropolitan Planning Organization delivered a presentation on the current status of the planning studies for the Red, Green and Blue Lines. Individual board members asked questions which J. Moore recorded for follow-up. R. Deer and Rob Thoman, a resident of Southport, expressed concerns about the plan for the southern portion of the Red Line. J. Moore recorded their concerns and will research the issues of concern. J. Moore will send information in response to the questions and concerns to B. Kirchoff before the September board meeting. J. Moore reported that the Indianapolis Regional Transportation Council will consider the study findings in December 2013.

Under New Business, B. Kirchoff presented CIRTA's resolution on staff and board member roles and responsibilities as points of contact with the Federal Transportation Administration, proposing that the resolution be edited to replace named individuals with those individuals' position titles. Motion to approve the amended agreement with FTA was made by Sue Ritz and seconded by Gil Holmes. C. Campoll announced that she has accepted a new position and her last day with CIRTA will be September 13, 2013. C. Campoll reported that the West Carmel Connector is planned to launch in the Michigan Road

corridor with a tentative start date of September 9, with funding coming from the JARC reverse commute grant; that the Plainfield Connector achieved record ridership of 1153 one-way trips in July 2013; and that the Town of Fishers is assisting with finding a new location for the Indy Express Bus park-and-ride lot in Fishers. A. McGee reported that Commuter Connect will conduct a new advertising campaign due to the availability of grant funds that must be expended before September 30, and that the sponsorship of the recent Indianapolis Indians baseball game was beneficial for brand awareness. A. McGee reported that a new SchoolPool initiative has been launched with a school in Anderson. A. McGee introduced Renee Walker as CIRTAs new customer service specialist and office assistant.

B. Kirchoff reported that his work schedule at CIRTAs will be Mondays, Wednesdays and Fridays. B. Kirchoff reported receiving over 35 applications for the Executive Director and that he is working with D. Fields on a first draft of a cash flow analysis. B. Kirchoff reported that he will move forward with the hiring process for a new Mobility Manager.

Ehren Bingaman reported that the General Assembly interim study committee on transit will next meet on September 10 with Christine Altman speaking on CIRTAs behalf, and that the Joint Study Committee on Transportation Infrastructure Assessment and Solutions is also conducting meetings.

C. Stockamp requested that the board receive an update from IndyGo on the downtown transit center project at an upcoming board meeting.

J. Bridges stated that a third individual is needed as a check signer in place of Ehren Bingaman. *J. Bridges moved that C. Stockcamp be added to the CIRTAs bank account as a check signer. L. Hesson seconded. The motion was approved unanimously.*

L. Hesson reported that the Association of Indiana Counties meeting will be in conflict with the September 25 CIRTAs board meeting. After a brief discussion the board agreed not to meet at the regularly scheduled time. If any issues arise before the October board meeting, Bill Kirchoff will call a meeting of the executive committee.

The meeting was adjourned.