

Minutes
Central Indiana Regional Transportation Authority (CIRTA)
July 24, 2013
320 N. Meridian St., Indianapolis – Room 911

Members Present:

Christine Altman
Chuck Fewell
Larry Hesson
Larry Tunget
Jerry Bridges
Michael Colby
Gil Holmes
Ron Deer

Mark Fisher
Linda Sanders
Marta Moody
Cassie Stockcamp

Members Absent:

Tim Cox
Sue Ritz
Bob Sterrett
Don Adams
Bill Kirchoff

Staff Present:

Ehren T. Bingaman

At 9:00 AM the Board met in executive session per IC 5-14-15-6.1 to discuss personnel issues.

A quorum was recognized and the meeting was called to order by C. Altman following the executive session.

C. Altman requested a motion to amend the agenda in order to consider the renewal of an agreement with Baker, Donelson, Bearman, Caldwell & Berkowitz, PC for federal lobbying services. *L. Hesson moved to amend the agenda, C. Fewell seconded. The motion to amend was approved unanimously. L. Hesson moved to extend the contract with Baker, Donelson, Bearman, Caldwell & Berkowitz, PC through May of 2014; J. Bridges seconded. The motion was approved unanimously.*

The board discussed the resignation of executive director Ehren Bingaman and the plan for transition. C. Altman proposed that CIRTA move forward with an interim director.

J. Bridges moved that CIRTA engage Gil Holmes as an interim director via contract at a rate not to exceed \$75 per hour plus expenses. That the interim director not exceeds 20 hours worked per week, with a minimum of 10 hours in the CIRTA offices. That if additional hours are required that those hours shall be approved by the President of the board. M. Colby added that additional expenses are reimbursed in accordance with the operating procedures of CIRTA. C. Stockamp seconded the motion.

G. Holmes stated that he was interested in the position but would like some time to consider an offer in writing. C. Altman stated that to keep the process of hiring an interim director moving forward that the board create an interim director position. M. Moody asked how long the position would remain effective. G. Holmes stated that he would target November of 2013 as an end date.

C. Stockamp withdrew her second; J. Bridges withdrew his motion.

C. Altman requested a motion to create an interim director position not to exceed 20 hours per week, with a minimum of 10 hours per week in the CIRTA offices, plus expenses reimbursed consistent with CIRTA procedures. That the hourly rate offered to the interim director not exceed \$75 per hour. That the interim director shall complete weekly reports to the board and complete time sheets indicating the hours and days worked with a termination date of December 1, 2014 and extension options of 30 or 60 days.

R. Deer offered that if G. Holmes declined the position he would be interested at the terms presented. C. Altman proposed that the board use email to confirm and finalize details if accepted. M. Moody stated she had no preference on timing, but to keep the clock moving supported the deadline. C. Altman agreed that the process should start immediately and asked E. Bingaman to move forward with postings. G. Holmes clarified that he is not interested in being a candidate for the executive director position and would only be serving in an interim capacity.

J. Bridges moved to create the interim director position consistent with the proposal presented by C. Altman; L. Hesson seconded. The motion was approved unanimously.

J. Bridges moved to offer the interim director position to Gil Holmes; C. Stockamp seconded. The motion was approved unanimously; G. Holmes and R. Deer abstained from voting.

M. Moody asked if Holmes acceptance or decline would be acceptable via email. C. Altman said yes and then the board would reaffirm that consent at the following meeting.

Regarding the process of posting the executive director position, J. Bridges asked if the board wanted to have a standing duration. The board discussed that rather than have a hard date that the job would be posted with a statement that qualifications would be reviewed upon receipt and the position would remain open until filled.

The board discussed and agreed that communication of an interim director would clarify that the interim director is not a candidate for the executive director position.

R. Deer added that the executive director should be expected to live in Central Indiana. J. Bridges reminded staff to print and document all email votes. L. Hesson added that email votes should be ratified at the next meeting of the board.

R. Deer moved to advertise the position with salary range as a posted minimum of \$90,000 per year commensurate to experience plus comprehensive benefits; J. Bridges seconded. The motion was approved unanimously.

C. Altman stated that a search committee of Bill Kirchoff, Cassie Stockamp, Jerry Bridges, Chuck Fewell and C. Altman was forming. She asked for additional volunteers. L. Hesson volunteered to serve on the search committee as well.

E. Bingaman asked for a moment of personal privilege and thanked the board for the unconditional support and trust in him during his service to CIRT. He recognized the great work and growth of the organization through the board's commitment and promised to support the organization as long as necessary for a smooth transition. Various members of the board took a moment to share thanks and congratulations.

L. Sanders moved to adjourn, L. Hesson seconded; the motion carried by consent.