

Minutes
Central Indiana Regional Transportation Authority (CIRTA)
January 25, 2012 9:00 AM to 11:00 AM
320 N. Meridian St., Indianapolis

Members Present:

Jerry Bridges
Christine Altman
Tim Cox
Mike Terry
Chuck Fewell
Larry Hesson
Linda Sanders
Marta Moody
Ron Deer

Gil Holmes

Members Absent:

Don Adams
Rob Thoman
Bill Kirchoff
Sue Ritz
Bob Sterrett
Ben Ledo
David George

Staff Present:

Ehren T. Bingaman
Christy Campoll
Andrew McGee
Dora Thrasher-Stover
Lori Kaplan
Lisa Yeager
Mary Ann Nguguna

A quorum was recognized and the meeting was called to order by C. Altman at 9:04 AM. The members of the board introduced themselves to the public that was present.

To initiate the annual election of offices, L. Hesson nominated a slate of Christine Altman, President; Chuck Fewell, Vice President; Jerry Bridges, Secretary; and Bill Kirchoff, Treasurer. The nominations were accepted and no other nominations were offered. M. Moody seconded the slate. L. Hesson moved to close the nominations, M. Terry seconded, and the motion was approved unanimously. L. Hesson called for a vote on the slate, the election of the slate of officers was approved unanimously.

The minutes of the December 14, 2011 meeting of the CIRTA board were presented for consideration by J. Bridges. *C. Fewell moved to accept the minutes, J. Bridges seconded. The motion was approved unanimously.*

Claims Docket #120125 was presented for payment in two sections to indicate approval of CIRTA directed claims and CICS related reimbursement claims. *J. Bridges moved to pay Claims Docket #120125 pertaining to CICS claims, L. Sanders seconded. The motion was approved unanimously M. Terry abstained. M. Terry moved to pay Claims Docket #120125 pertaining to CIRTA claims, G. Holmes seconded. The motion was approved unanimously.*

D. Stover presented the grant reimbursement report for the month of January. *M. Bridges moved to accept, L. Sanders seconded. The report was accepted unanimously. C. Altman requested a balance sheet for future meetings to prep for audits. G. Holmes asked what the audit schedule would be. Staff replied that they were prepping for procurement. M. Terry offered to share IndyGo's procurement for their audit and offered the special requirements that federal transportation funding sources look for such as experience with A-133 audits.*

Under old business E. Bingaman recapped the status of the bid process for the JARC funded Hamilton County Reverse Commute and Circulators. Bingaman walked the board through the public invitation for bid, a summary of responses, a protest filed by one of the bidders, and the remedies in responding to the protest. Staff reviewed the proposal from Miller Transportation and recommended that CIRTA engage their services for the reverse commute program. *L. Hesson moved that CIRTA enter into a contract for services with Miller Transportation for the JARC funded Hamilton County Reverse Commute and Circulators, J Bridges seconded. The motion was approved unanimously with M. Terry abstaining.* The board encouraged staff to be aggressive in marketing the availability of the service, develop community outreach, and be responsive in the delivery of the service. C. Altman emphasized the importance to promote connectivity to other transit providers. M. Terry encouraged staff to use IndyGo as a resource in the project development and service promotion.

Staff recommended that CIRT A enter into agreement with Yellow Cab of Indianapolis for emergency ride home service in the Central Indiana Commuter Services program. *J. Bridges moved, C. Fewell seconded. The motion was approved unanimously, M. Terry abstained.*

Staff recommended that CIRT A enter into agreement with City Cab LLC of Lafayette, IN to provide emergency ride home assistance to CICS program participants from Subaru in Lafayette. C. Altman expressed concern about expense because program participants represent long commutes. Staff pointed out that the service was limited to program participants that originate from the CIRT A counties and that any trip beyond 50 miles, the difference must be paid by the user. The board suggested looking into Subaru's willingness to fund the expense or the difference not covered for the program. R. Deer asked what our risk exposure is in a program with the extended commutes and C. Altman requested staff to look at possible ways to reduce the range or possible abuse. CICS staff will do a program analysis and evaluate the organization's exposure of over utilization of the emergency ride home program. The agenda was tabled further consideration.

Under New Business, C. Altman overviewed the process conducted to evaluate and recommend general counsel to CIRT A. C. Altman discussed the interview process and that E. Bingaman and L. Hesson also participated in the evaluation process. C. Altman stated that the committee recommends Campbell Kyle Proffitt LLP to serve as general counsel to CIRT A, and specifically Anne Poindexter from that firm. Altman acknowledged a prior employment with that organization. L. Hesson stated his concurrence of the recommendation and the strength of the firm in the interview. L. Sanders stated her prior experience with Anne Poindexter and its positivity. M. Moody stated that she thought the proposal was very fair. In order to avoid inadvertent additional charges, R. Deer made the point that the staff and board establish a procedure to assure that only the Executive Director or President make contact with Counsel, or that contact from board members not be made to counsel without prior knowledge from the Executive Director. Discussion redirected that in the future meetings should include an executive session of the board be added to the first half hour and then cancelled if no business requiring executive session is on the agenda. *L. Sanders moved to engage Campbell Kyle Proffitt LLP for legal services as CIRT A general counsel, D. Fewell seconded. The motion was approved unanimously.*

E. Bingaman presented the Executive Director's report. The focus of conversation was on pending transit funding legislation. The board asked several questions about inclusion of language that holding back progress of the bill. Staff was still anticipating the Ways and Means committee to call the bill and was working with coalition partners to see the bill amended. M. Terry expressed concerns about the future of IndyGo if no progress for local transportation is made.

E. Bingaman announced an upcoming Valentine's Day promotion for Indy Express Bus called "Love at Frist Ride."

L. Sanders moved to adjourn the meeting, L. Hesson seconded. The motion carried by consent.