

Minutes
Central Indiana Regional Transportation Authority (CIRTA)
August 24, 2011 9:00 AM to 11:00 AM
Perry Township Education Center
6548 South Orinoco Avenue, Room 210
Indianapolis, IN 46227

Members Present:

Ron Deer
Jerry Bridges
Sue Ritz
Christine Altman
Tim Cox
Mike Terry
Chuck Fewell
Bill Kirchoff
Rob Thoman

Gil Holmes
Bob Sterrett
Ben Ledo
Don Adams
David George
Linda Sanders
Larry Hesson

Staff:

Ehren T. Bingaman
Christy Campoll
Andrew McGee

Dora Thrasher-Stover

Public Present & Signed In:

John Myers
Becky Allen
Roscoe Brown
Linda Bell
Lori Miser
Anna Tyszkiewicz
Kim Irwin
Rhonda Klopfenstein
Bryan Luellen

Members Absent:

A quorum was recognized and the meeting was called to order by C. Altman at 9:15 AM. The members of the board introduced themselves to the public that was present.

The minutes of the June, 2011 meeting of the CIRTA board were presented for consideration by J. Bridges. *B. Kirchoff moved to accept the minutes, S. Ritz seconded. The motion was approved unanimously.*

Claims Docket #110824 was presented for payment. Dora Thrasher-Stover reported that the Parsons-Brinckerhoff bill is for July staffing of the Central Indiana Commuter Services program, with one more such bill on the way for August. Several board members asked about the Trapeze software expense. Andrew McGee with CICS reported that he would investigate other rideshare software options and pricing when he attends the Association of Commuter Transportation conference. *R. Thoman moved to pay Claims Docket #110824, J. Bridges seconded. The motion was approved unanimously with M. Terry abstaining due to claims presented for payment of Central Indiana Commuter Services expenses.*

B. Kirchoff presented the draft 2012 CIRTA budget. C. Altman recommended changing the title of 300.005 under Expenses to "Public Affairs." C. Altman also recommended breaking out the individual in-kind contributions under Income. E. Bingaman reported that the in-kind contributions include vehicles and other components of reverse transit service provided by the operator of the service. B. Kirchoff stated that he would bring a polished draft to the next board meeting.

Under Old Business, E. Bingaman reported that CIRTA still has not received FTA recipient designation and that D. Thrasher-Stover is investigating the steps CIRTA must take to meet the standards of compliance for designated recipients. E. Bingaman informed that board that they must pass a resolution to formally express interest in becoming a designated recipient, and that a letter is needed from counsel stating that CIRTA is an agency in good standing. C. Altman stated that the board needs to look into retaining counsel. C. Altman, R. Thoman, J. Bridges and C. Fewell volunteered to serve as the counsel hiring committee. D. Thrasher-Stover reported that CIRTA will undergo a financial audit and then a full audit after she has worked for CIRTA for one full year. C. Altman stated that it should be verified that CIRTA is adhering to State Board of Accounts regulations. D. Thrasher-Stover stated that CIRTA is in compliance.

Under New Business, E. Bingaman recommended to the board that CIRTA engage Mark's Friendly Cab, a Kokomo-based taxi service, to provide the CICS emergency ride home service to commuters in the Kokomo area. The board requested that E. Bingaman present a potential contract at the next meeting.

C. Altman shared some information about state legislation that went into effect on July 1 that will affect CIRTAs. CIRTAs need to get set up with E-Verify and any new hires since July 1 need to be processed in E-Verify, including any CIRTAs contractors. C. Altman offered to share a template for Hamilton County's participation in E-Verify. Secondly, a new law mandates that political subdivisions must give a certain level of preference to local businesses for contracts. C. Altman will share Hamilton County's work on this issue.

E. Bingaman presented the Executive Director's report. Indy Connect Day at the State Fair on August 19 was a success and reached about 65,000 attendees. E. Bingaman thanked Sean White, Caldwell Van Riper, the Cleveland RTA, Lori Miser and the staff of the MPO, Becky Allen and Access Johnson County, and the rural demand-response transit providers for participating. E. Bingaman reported on the transit funding policy working group, which has met on a regular basis to plan strategies to gather resolutions and petition signatures supporting referendum-enabling legislation. 35 resolutions and 3,018 signatures have been received. E. Bingaman reported on the General Assembly Joint Study Committee on Transportation Infrastructure Assessment and Solutions, whose first meeting was held on August 23, which focused mostly on the funding needs of roads. E. Bingaman reported that CIRTAs staff selected JTPR, Inc. and Williams Randall for the CMAQ-funded Indy Express Bus marketing campaign, with work commencing in August. E. Bingaman informed the board that staff are developing an Invitation for Bid for the JARC-funded reverse commute service to Fishers and Carmel, and that the CMAQ application for reverse commute service to Plainfield is pending review. C. Altman recommended that a Plainfield park-and-ride lot be included in the Plainfield project to serve those commuting to Indianapolis. E. Bingaman reported that C. Campoll is working with the county transit providers to develop a "One-Call One-Click" Transportation Resource Center that would serve as a single point of contact for information about transportation providers in the region. The regional connection point plan will move forward after CIRTAs receives feedback from the Indy Connect brand awareness study. E. Bingaman reported that the last day of the CICS contract with Parsons Brinckerhoff was August 5, 2011, and that CIRTAs has retained Lisa Yeager, Andrew McGee and Mary Ann Njuguna. Mark Ashby accepted the Commuter Services Manager position and a Van Pool position offer is pending. E. Bingaman reported that CICS will be meeting with Franklin Township Schools to discuss the "SchoolPool" project. E. Bingaman reported that D. Thrasher-Stover has begun work on compliance with requirements for becoming a FTA funding recipient.

M. Terry discussed the state of IndyGo's budget, identifying a projected revenue to expense gap of \$6.4 million. He expressed hope that the IndyGo board would adopt the budget with tools for the Indianapolis City-County Council to adopt an excess levy to resolve the gap. M. Terry also reported that IndyGo was beginning its triennial review with the Federal Transit Administration and anticipates feedback on their grants management and controls.

R. Brown invited everyone to attend the Council of Minority Transportation Officials (COMTO) Indiana scholarship breakfast at the Conrad.

Due to a variety of conflicts, the board agreed to hold its next meeting on October 19, 2011 at 9:00 AM in Greenfield. C. Fewell agreed to make arrangements.

Mary Billings of Shelby County Senior Services gave a report on ShelbyGo, Shelby County's public transit service. SCSS has provided transportation to senior citizens for 33 years and to the general public since 2005 as an expansion of Access Johnson County. ShelbyGo employs nine drivers and offers demand-responsive service on weekdays from 8:00 am to 4:30 pm. Ridership has increased each year since the public transit program started. From January 1 to July 15 of this year, 10,500 trips were provided. ShelbyGo also offers a flexible fixed route service called "the Loop" which circulates once per hour in Shelbyville from 9:00 am to 3:00 pm on weekdays.

Rob Thoman moved to adjourn the meeting at 10:20 AM, Chuck Fewell seconded. The motion carried by consent.